

## **What To Do In The Event Of a Fire**

The following is an extract from BS 5588-12:2004 (FIRE PRECAUTIONS IN THE DESIGN, CONSTRUCTION AND USE OF BUILDINGS – PART 12: MANAGING FIRE SAFETY) and the following provides instructions on fire precautions and actions to be taken in the event of a fire.

This building has been built in such a way as to protect the people in it if a fire breaks out. The important thing is to remember that if the fire starts in your home, it is up to you to make sure that you can get out of it.

### **At all times:**

- Make sure that the smoke alarms in your home are working.
- Do not store anything in your hall or corridor, especially anything that will burn easily.
- Use the fixed heating system fitted in your home. If this is not possible, only use a convection heater in your hall or corridor. Do not use any form of radiant heater there, especially one with either a flame (gas or paraffin) or a radiant element (electric bar fire).
- Do not store things in the cupboard(s) where your gas and electricity meters are fitted.
- Do not block access roads to the building.

### **If a fire breaks out in your home:**

- If you are in the room where the fire is, leave straight away, together with anybody else, then close the door behind you.
- Do not stay behind to put the fire out.
- Tell everybody else in your home about the fire and get everybody to leave. Close the front door and leave the building.
- Do not use the lift.
- Do not use the balcony unless part of the escape route from the building.

### **-CALL THE FIRE BRIGADE**

### **If you see or hear of a fire in another part of the building**

- It will usually be safe for you to stay in your own home.
- You must leave your home if smoke or heat affects it. Close all doors and windows before leaving.

### **Calling the fire brigade**

- The fire brigade should always be called to a fire, even if it only seems a small fire. This should be done straight away.

### **The way to call the fire brigade is by telephone as follows:**

- Dial 999 from a land line or 112 from a mobile phone
- When the operator answers give the telephone number you are ringing from and ask for FIRE.
- When the fire brigade reply tell them clearly the address where the fire is.
- Do not replace the receiver until the fire brigade have repeated the address to you and you are sure they have got it right. The fire brigade cannot help if they do not have the full address.

### **If the fire extinguishers are provided in the communal areas:**

**If you are trained and competent to do so attack the fire with the extinguishers provided but do not take any personal risk and do not re enter the property to fight any fire.**